

Call for Session Proposals

The Connecticut, Massachusetts and Rhode Island APA Chapters invite you to be part of the 2009 Conference by submitting a conference session proposal.

The Conference draws up to 500 planners, architects, engineers, landscape architects, and other related professionals.

The first round of the Certification Maintenance (CM) Program for members of AICP will draw to a close at the end of the year. The 2009 Conference is a great opportunity to maintain professional knowledge and to complete CM requirements.

Session Proposal Contents

Program submissions are very competitive, please ensure that presentations are substantive and complete. If additional time is needed to refine presentation material, please note in submittal. Proposals must provide the following information:

Title: A short and catchy title that accurately reflects the session focus.

Summary: Brief session description (50 words or less) to be used in conference program. Include 2 or 3 bullet points on what will be learned and the planning-related educational objectives of the session.

Abstract: Brief description of session and relevance to conference topic. (200 words or less).

Contact Info: All presenter names, title, affiliation, designation (AICP), company, phone/fax number, and e-mail.

Biography: Provide for one presenter in your panel (4,000 characters or less).

CM Criteria: A signed statement attesting to session compliance with the 9 CM criteria (see attached).

Presenter Information

Session presenters/moderators must register for the conference. Those attending their session only, will not be required to pay a registration fee. SNEAPA/CCAPA...

...will not pay for any expenses required for conference attendance.

...will provide a laptop, LCD projector/screen and microphones for the session.

...is not responsible for handouts, shipping, handling or storage of materials.

...is not held responsible for any lost or stolen materials or equipment.

...will provide presenters with an approximate head count for their session 2-3 weeks in prior to conference.

Acceptable Session Formats

- ✓ Traditional Presentations
- ✓ Point/Counterpoint Debate
- ✓ Workshops with Audience Participation
- ✓ Sessions may be 75 or 90 minutes in length.
- ✓ Powerpoints
- ✓ Round Table
- ✓ Talk Show Style

planning
partnerships

prosperity

2009 Southern New England Planning Conference

CT MA RI



Nov 5-6, 2009

Uncasville, Connecticut

Preferred Proposal Topics

Management Skills for Planners
Sustainable Development
Regional Solutions
Economic Development / Housing

Other Proposal Topics

Consideration will be given to other topics on a case by case basis.

Presentation Style

Interactive and participatory workshops are encouraged and strongly recommended.

Submission Deadline

June 7, 2009

Submit to

pagini@charter.net

Acceptance /Denial Notification

July, 2009

Questions

John D. Pagini, AICP
860-933-4083
pagini@charter.net

Conference Information

www.SNEAPA.org

Certification Maintenance (CM) Checklist

Proposal and CM Checklist must be submitted to be considered for CM credit. A PDF of the signed CM Checklist will be accepted.



All Questions and Submittal Material Should Directed to:

John D. Pagini, AICP, CCAPA
 Professional Development Officer
 860-933-4083
 pagini@charter.net

Submission Deadline:
 June 7, 2009

CM Criteria

CM Compliance

Instructors' Biographies, including current professional title and notable achievements that indicate required level of expertise (no more than 4000 characters)	
Is the session designed to meet a specific planning-related training objective?	
Is the session designed to teach subject matter appropriate in depth and scope and at a level beyond a planner with at least two years of professional planning experience?	
Is the session led by one or more experts on the subject? (An expert is a professional who has made a contribution to the profession through practice, teaching, research, or publications; completed works that proclaim individuality and mastery of the principles of planning taught; and whose work demonstrates outstanding quality and professionalism.)	
Is the session non-promotional in nature?	
Does the session address demonstrated educational needs?	
Does the session communicate a clearly identified educational purpose or objective?	
Do the presenters use learning methodologies and formats that are appropriate to the activity's educational purpose or objectives?	
Do the presenters use materials that do not include proprietary information?	
Is the session timed in a manner consistent with the time for which the activity was registered for CM credit (75 minutes = 1.25 CM credits)? Only that portion of the activity meeting CM criteria can be registered for CM credit.	

I have read and understood the above, and agree that the event I am submitting meets these criteria.

Signed: _____

Date: _____

Title: _____



Nov 5-6, 2009

Uncasville, Connecticut