

CCAPA EXECUTIVE COMMITTEE
Regular Meeting – June 5, 2009
Shipman & Goodwin – 9:30 A.M
Summary Meeting Minutes

Members Present: John Pagini, Christopher Wood, Jason Vincent, Alan Weiner, Marcia Banach, Donald Poland, Emily Moos, Mary F. Savage, Christopher Smith, Robert Phillips, Mark Pellegrini, Dan Tuba

Chapter President Donald Poland called the meeting to order at 9:41 a.m.

- I. Adoption of Minutes** – April 3, 2009. Mr. Smith made the motion to adopt the minutes with changes and Mr. Pellegrini seconded the motion. All voted in favor.

Mr. Poland opened the agenda to discuss what the Executive Committee (EC) wanted to do to honor Bruce Hoben. Mr. Poland reminded the EC that Bruce Hoben has served on the EC for more than 30 years at this time and wanted to discuss what the Chapter could do to honor his service to the EC and the larger community.

Mr. Poland brought up the idea of a scholarship fund which would be a dedicated account with a formal scholarship committee with the intent of it being self-supporting. Contributions to this fund would be tax-deductible. Mr. Smith stated that he had done some research with regard to the legalities of a charitable organization setting up a scholarship fund and stated that it was an option at this time. Another suggestion was to name the Annual Distinguished Service Award after Bruce as he truly epitomizes the intent of that award. After a brief discussion, Ms. Banach made the motion to rename the Annual Distinguished Service Award after Mr. Hoben, Mr. Pellegrini seconded and the motion carried unanimously. Mr. Poland said that he would make the announcement to Bruce and others present at the celebration that Planametrics was hosting for him. Mr. Tuba suggested that a session at the annual SNEAPA Conference be named after him. The EC was in agreement with that suggestion.

The EC felt that all of the items discussed by the Committee were appropriate and it was determined to continue the discussion at a future date.

II. New Business

1. FAICP Nominations: Mr. Poland asked the group if there were any nominations for the FAICP process. After a brief discussion, consensus was that no nominations would be promulgated from CCAPA at this time.
2. SNEAPA Conference Update: Mr. Tuba reported that everything is falling into place for the conference. At this point in time, the Committee is working to nail down the preliminary program. Early bird registration is open and there has been a fair amount of interest in same. Mr. Tuba announced that the Conference Committee is working to bring in speakers or programs; however,

there is a cost involved with doing that and he asked if there was support within the EC for the chapter to fund a program or keynote speakers, etc. Mr. Poland stated that he was supportive of the idea of the chapter to fund a program or speaker of some sort to be selected by the Conference Committee. Mr. Poland suggested that a \$2,000 appropriation would be in order. Mr. Wood made the motion for a \$2,000 appropriation to support a portion of the conference program. Ms. Banach seconded the motion and it passed unanimously.

Mr. Pagini reported that the Program Committee was very active and was in fact developing 5 programs of the 28 for the conference. This is being done in an effort to gain a little more control over the content and substance of some of the presentations at the conference based on some feedback from previous years. Mr. Pagini also reported that there would be 4 mobile workshops available, two of which would be eligible for CM credits and 2 of which would not be eligible for CM credits but would be very enjoyable nonetheless. Mr. Pagini also expressed some concern as to the small number of proposals submitted from individuals (11) at this time. Mr. Pagini discussed that the deadline for presentations was in fact advertised on a Sunday so that the deadline was being extended to the end of the day on the following Monday. Mr. Pagini also stated that if a sufficient number of proposals were not received the deadline may need to be extended further.

3. CCAPA Scholarship Award: Ms. Savage stated that the scholarship had been awarded to Mr. Peter Burke and that a brief article on the matter had been submitted for the next newsletter. Ms. Savage expressed that only 1 application was received for this year's scholarship. Ms. Banach said that 1 reason maybe was the amount of the award (\$1,000). Ms. Savage stated that she would like to begin advertising the scholarship opportunity with more lead time next year in an effort to solicit more applicants. Mr. Poland said he would support that and a greater effort getting the information out to colleges and universities in the area.
4. CCAPA Policy Paper Update: Mr. Pellegrini reported that 6 or 7 comments were generated from the posting of the papers on the website. Mr. Pellegrini stated that he had summary of the comments received on the position papers for the EC to review and that Mr. Guzskowski was willing to help as editor-in-chief on the papers. Mr. Pellegrini stated that the goal was to have the final position papers ready for adoption at the August EC meeting.
5. CRCOG Sustainability Efforts: Ms. Moos provided a report to the EC regarding CRCOG's effort in the area of sustainability. CRCOG has been involved in 2 smart growth/sustainability events recently. Ms. Moos stated that regional expertise helped CRCOG build an agenda for sustainability. EPA awarded CRCOG a smart growth implementation assistance grant. This dovetails with OPM's responsible growth office, executive order 15 in the HOME CT program. The grant money was to develop model smart growth regulations for various types of communities ranging from urban to suburban to

rural. Ms. Moos then showed a slide demonstrating Ms. Campoli's contrast of density vs. crowding and how to visualize those.

Ms. Moos asked what role CCAPA can or does play in supporting sustainability within the region. Mr. Pagini stated that kudos were due to CRCOG for bringing these great events to the region and applauded CRCOG's efforts. Mr. Pellegrini asked if there was going to be a session at the Regional Planning conference on this item. Mr. Pagini stated that one of the tracts of the conference was indeed sustainability. Mr. Pellegrini stated that CCAPA, in his opinion, should be a part of this effort and take a position on the matter. Ms. Moos asked if CCAPA had a sustainability committee.

The EC had a conversation regarding the belief that everything is related; i.e., housing, smart growth, sustainability, transit, etc. That being said, the green light was given to Ms. Moos to form a group to develop a position paper or committee on sustainability if she chose to take the lead in the matter.

6. Elections: Mr. Pellegrini provided a revised CCAPA president elect schedule for 2009 for review. Mr. Smith moved to adopt the revised schedule and Ms. Banach seconded the motion. The matter passed unanimously. Mr. Pellegrini stated that the nominating committee would be comprised of Chris Smith, John Pagini and Mark Pellegrini. Mr. Pellegrini expressed an interest in doing the voting electronically as well as nominating petitions and stated that he would talk to Mr. Vincent further about that matter.
7. New England Rail Coalition Request: John Pagini brought up the New England Rail Coalition which is working to enhance freight and passenger rail and is trying to promote New England as a super region to compete for federal funding. Mr. Pagini stated that CCAPA had been invited to join the coalition. Mr. Pagini made a motion and Mr. Smith seconded for CCAPA to join in support of the New England Rail Coalition. The motion passed unanimously. Mr. Pellegrini asked if the chapter had any input into the goings on, and Mr. Pagini stated that that was in fact the case; however, Mr. Wray of CRCOG would be the conduit for most of the information. Mr. Pellegrini suggested that a piece on this matter be added to the website as well as to the newsletter announcing the chapter support of this matter.
8. President's Announcement: Mr. Poland stated that he was going to be starting a PhD program in the fall. He stated that this would result in a significant demand on his time but that he would not be leaving CCAPA.

III. Reports

- a. Treasurer's Report: The Treasurer reported that the Chapter had \$36,000 in the bank and an additional \$15,000 in a CD earning money for the Chapter. He reported that approximately \$6,000 had just been received as the profit from last

year's conference and the Chapter had just received an \$8,000 disbursement from APA National. Based on that information, the Chapter is in sound fiscal shape.

- b. Member Services Committee: Mr. Weiner announced that the new website was up and running and the member's only section was in operation and would continue to be developed and enhanced over time.
- c. Chapter Communications Committee: Mr. Vincent reiterated that the website was up and that the CCAPA facebook site was up. The EC had a discussion regarding the utility of technology for social and professional networking.
- d. Government Relations Committee: Mr. Wood stated that the current state budget had a \$1,000,000 deficit and there was no 2 year budget adopted at this point in time. This significantly affects towns and funding levels.

Mr. Wood also reported that one success or save was that attempts to recall remaining funding allocated but not yet disbursed was forestalled due to aggressive lobbying. Most particularly this applies to the HOME CT program although there were other programs not affected as well. Mr. Wood stated that a revised current fiscal year budget is in place now. He reported that many bills either passed or were on the governor's desk at this time. One of these bills defines smart growth and another bill impacts the timing of the state plan as well as local plans extending the deadline.

Mr. Wood stated that the Planning and Development Committee met with CCAPA representatives and agreed that a comprehensive review of planning statutes is needed. It is encouraging to have a thoughtful and aware chairman trying to make progress on these issues. Mr. Wood stated that a report (via email) on legislation was in the works. In essence, this was a no harm session. Interesting to note that many of the regionalism related items did not pass. One item on regional revenue sharing did pass however.

Mr. Wood also announced that the CCAPA Legislative Reception at the Capitol was attended by approximately 30 legislators plus 10 CCAPA representatives and 10 representatives of other organizations.

- e. Professional Development Officer: Mr. Pagini shared a voicemail from one exuberant successful AICP exam taker and had no other information to report.
- f. Program Committee: Mr. Pagini stated that CCAPA collaborated with the Connecticut Transportation Institute to arrange for 2 programs. With CCAPA's contribution, the price of the event came down. This was a success.

Mr. Poland stated that Hot Topics had been scheduled for June 26 and extended thanks and appreciation to Shipman and Goodwin for doing the flyer. It was

noted that this program would not have been possible without the hard work of Mr. Poland, Ms. Carson and Mr. Smith. Mr. Pagini reported that he has the CD ROM on ethics for the session; however, it was blank and he working to get a replacement in time for the programming. Mr. Pagini went on to express frustration with the status of the CM logs and CPD certificates. Mr. Tuba observed that one of the conference marketing strategies is the provision of CM credits and so this ongoing difficulty with certification logs affects the marketing strategy for the conference.

IV. Other Business

There was no other business for discussion, and with that the meeting was adjourned.