

CCAPA EXECUTIVE COMMITTEE

August 11, 2006

(Approved at December 1, 2006 Executive Board Meeting)

Members present: Mark Pellegrini, Chris Smith, Alan Weiner, Mary Ellen Kowalewski, Don Poland, Marcia Banach, Bruce Hoben, and Patrice Carson.

Approval of Minutes

1. Minutes of Executive Committee Meeting of 06/09/06. Weiner noted that on page 2, # 3 focus group should read "Regional/State/Federal" and #5 should read "Developers/Lawyers". Additionally, in same section, Smith & Banach will work with Developers/Lawyers, not Consultants. Approved by 8 to 0 vote to include corrections. (Motion Poland, second Carson.)

New Business

1. *Conformation of e-vote regarding award of Diana Donald Scholarship* Approved by 8 to 0 vote to award D.D. scholarship to Suzanne Overseer. (Motion Poland, second Carson)
2. *AICP Scholarship award to Samuel Gold.* Approved 8 to 0 vote. (Motion Kowalewski, second Weiner)
3. *Adoption of 06 – 07 budget.* General discussion followed by vote of 8 to 0 to adopt budget as submitted by Treasurer Sweeny. (Motion Poland, second Carson)
4. *Annual Reports.* General discussion with reminder to responsible parties to get report information to M. Piscitelli.
5. *Commercial Links CCAPA Website.* General discussion of pros & cons of links on website. Committee established to make recommendations to Ex. Committee. Committee to consist of Carson, Hoben, Smith and Banach, with Banach to serve as chair. Tentative date of report is October 06 Ex. Committee meeting.
6. *Focus Groups.* General discussion regarding make up of and facilitators for Focus group exercise. Pellegrini will continue to refine letters and process.
7. *Administrative Services RFP.* General discussion on details of RFP. Poland to refine and revise RFP and report back to Ex. Com.
8. *Co-sponsor CL & P program.* Approved 8 to 0 to co-sponsor. (Motion Poland, second Kowalewski)
9. *Join 1000 Friends of Connecticut.* Approved 7 to 0 to 1; abstention – Poland. (Motion Weiner, second Kowalewski)
10. *CCAPA Status.* Hoben reported that solicitations have been sent out and process is on schedule.
11. *CCAPA e-news listserve.* General discussion of how listserve will operate. Consensus that Pagini, Smith, Carson, Pellegrini, and Weiner will have administrator access.
12. *National Planning Month.* General discussion on activities that CCAPA could undertake to support APA National initiative to publicize planning. Proclamation from governor and press release on awards were discussed.

Reports

1. *Treasurer's Report.* Received and discussed.
2. *Program Committee.* General discussion on video conferencing offered by APA.
3. *Member Services Committee.* General discussion

Other Business

1. General discussion on "Home Connecticut", an organization concerned with affordable housing.

Meeting adjourned at 12:10 PM

B. Hoben
Acting Secretary